

**COMPANY GENERAL DISCLOSURE TEXT
FOR THE PROTECTION OF PERSONAL DATA**

In Kaiser Tekstil ve Kimyevi Ürünleri Paz. Tic. A.Ş. (“Kaiser Tekstil”), we have drafted this disclosure text to duly inform you, our Visitors, Online Visitors, Customers, Potential Customers, Supplier Employees and Supplier Officers about the process, storage and transfer of your personal data in line with activities arising from the Personal Data Protection Law (“KVKK”) with number 6698 and the applicable legislation and regulations.

1) What are your personal data categories that we process and for what purposes do we process them?

Personal data of our business partners may be processed by Kaiser Tekstil for the purposes given below under our business relations that we have built and maintain with our business partner (*one person may fall within several categories*) in line with the following principles set out in Article 4.2 of the KVKK:

- (i) To comply with law and rules of honesty;
- (ii) To be correct, and where necessary, current;
- (iii) To be processed for specific, clear and legitimate purposes;
- (iv) To be related to, proportional and limited to the purpose of the process;
- (v) To be stored for such time period set out in the applicable legislation or for the purpose for which they are processed.

A. Our visitors

Physical site security information of our visitors (*e.g. camera records*);

- a) shall be processed to ensure the security of the physical site.

B. Our online visitors

Transaction security information (*e.g. your IP address*) of our online visitors using our web site and (*provided that you disclose to us*) your credentials and contact details (*e.g. your e-mail address*) shall be processed for the purposes below:

- a) To carry out business operations in line with the legislation,
- b) To conduct data security processes,
- c) To handle demands/ complaints,
- d) To handle communication operations.

- e) To provide information to competent individuals, authorities and agencies,
- f) To allow you to have online access to our web

C. Our customers

Credentials, contact details, customer transaction information (e.g. order information), physical site security information, financial information (e.g. balance sheet information), legal transaction information and marketing information (e.g. shopping history information) of our natural or legal person customers shall be processed for the following purposes:

- a) To carry out our operations in line with the legislation;
- b) To conduct financial and accounting operations,
- c) To conduct/ audit business operations,
- d) To handle logistics operations,
- e) To carry out aftermarket support services for goods/ services,
- f) To handle sales processes for goods/ services,
- g) To perform marketing analysis studies,
- h) To handle contract processes,
- i) To provide information to competent individuals, authorities and agencies,
- j) To secure the security of the physical site,
- k) To settle legal disputes,
- l) To handle storage and archiving operations,
- m) To handle risk management processes,
- n) To handle advertisement/ campaign/ promotional processes,
- o) To carry out loyalties to company/ products/ services
- p) To carry out communication operations

D. Our potential customers

Credentials, contact details and physical site information of our natural or legal person customers, their employees and/ or their customers shall be processed for the purposes below:

- a) To handle sales processes of goods/ services,
- b) To pursue contract processes,
- c) To ensure the security of the physical site,
- d) To conduct advertisement/ campaign/ promotional processes,

E. Our Supplier Employee

Credentials, contact details and physical site security information of our supplier employees shall be processed for the purposes below:

- a) To conduct communication operations,
- b) To conduct/ audit business operations,
- c) To ensure the security of the physical site,
- d) To handle supply chain management processes,
- e) To handle logistics operations,
- f) To pursue operations in line with the legislation,
- g) To handle occupational health/ safety activities

F. Our Supplier Officer

Credentials, contact details and physical site security information of our supplier officers shall be processed for the purposes below:

- a) To conduct/ audit business operations,
- b) To handle purchases of goods/ services.
- c) To carry out financial and accounting affairs,
- d) To carry out contract processes,
- e) To handle investment processes,
- f) To ensure the security of the physical site,
- g) To track and execute legal affairs

2) What are the methods to collect your personal data?

Your personal data in categories above are by way of physical means such as order forms, contracts, visitor forms or automatic and non-automatic means by way of other documents declared by the relevant person and our web site or through information systems and electronic devices (*e.g. telecommunication infrastructure, computers and telephones*).

3) What are legal grounds for collecting your personal data?

Your personal data are processed by Kaiser Tekstil based on the legal grounds defined in Article 5 of the KVKK in order to achieve the purposes listed above:

- (i) As expressly required under the law
- (ii) In case data of contractual parties must be processed provided that it shall be directly related to the execution or performance of a contract;
- (iii) Where it is required to allow the data controller to perform its legal obligation;
- (iv) Where it is mandatory to process data to create, use or protect a right;
- (v) Where it is a must to process data for the legitimate interests of the data controller provided that basic freedoms and rights of the relevant person shall not be prejudiced.

Koşuyolu Mh. Cenap Şahabettin Sk. No:44-46 PK:34718 Kadıköy İSTANBUL

TEL: 0216 428 08 31 -0216 428 19 66 FAX: 0216 428 15 25

Mersis No: 0 489 051 6131 00020

In case the data process is not based on any of the legal grounds above, your personal data shall be processed subject to your express consent.

4) Do we transfer your personal data to a third party?

a) Personal data of our visitors may be disclosed to security forces and judicial authorities with the intention to settle legal disputes or upon request pursuant to the applicable legislation.

b) Personal data of our online visitors may be disclosed to judicial authorities and competent bodies and institutions with the intention to settle legal disputes or upon request pursuant to the applicable legislation.

c) Personal data of our customers are transferred to competent public bodies and agencies under the applicable regulations to carry out operations in line with the applicable legislation, to handle and conduct legal affairs and to give information to competent legal or natural persons, and to members of our group, suppliers, cargo companies, banks and certified public accountant to the extent it is necessary to conduct/ audit business operations, handle risk management processes and to carry out our services properly. Moreover, said personal data may be transferred to our external legal counsellor and judicial authorities for use as an evidence in case of a potential future legal dispute.

d) Personal data of our potential customers may be transferred to our external legal counsellor and judicial authorities for use as evidence in case of a potential future legal dispute.

e) Personal data of our supplier employee may be transferred to competent public agencies and bodies as set out in the applicable legislation to pursue operations in line with laws, to handle and conduct legal affairs, to provide information to authorized persons and authorities and to carry out and audit business operations, and to the members of our group to the extent, it is necessary to perform services properly. Moreover, said personal data may be transferred to our external legal counsellor and judicial authorities for use as evidence in case of a potential future legal dispute.

f) Personal data of our supplier officer may be transferred to competent public agencies and bodies as set out in the applicable legislation to pursue operations in line with laws, to handle and conduct legal affairs, to provide information to authorized persons and authorities and to carry out and audit business operations, and to the members of our group to the extent, it is necessary to perform services properly. Moreover, said personal data may be transferred to our external legal counsellor and judicial authorities for use as evidence in case of a potential future legal dispute.

5) Do we transfer+ your personal data to abroad?

In Kaiser Tekstil, we do not transfer your personal data to abroad.

6) How can you exercise your rights about your personal data?

You can send your requests under Article 11 of the KVKK by means of “Form for Application to Data Controller” which is designed to help you pursuant to the “Communique on Terms and Conditions for Applications to Data Controller” as posted at Kaiser Tekstil’s web site www.kaisertekstil.com.

Data controller: Kaiser Tekstil ve Kimyevi Ürünleri Paz. Tic. A.Ş.

Address: Koşuyolu Mah. Cenap Şahabettin Sk. No:44-46 Kadıköy / İstanbul

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